

## Bacon Elementary PTA meeting minutes May 5, 2011

### Attendance

Holly Hevelone	Jill Wood	Lindsay Radcliff	
Katie Zapp	Liz Longshore	Wendy Gorman	
Bryon Fessler	Sarah Zacher	Denise Johnson	Tanya Henry
Julie Trone	Colleen G.	Polly Miller	Lisa Harter

### **Remaining school year of 2011**

\*Spirit Night -Fine and Funky \$200- plan to go towards purchase of gym mat for climbing rope

\*Yearbook- sold 230, plan to come in for students 5/23. Motion to buy additional 5 books for future advertising. Motion approved by Bryon and 2nd by Julie Trone

\*Merchandise- "Clearance merchandise" for sale at hoedown. Plan to offer hats, water bottles. No new orders at this time. New orders will be offered at fall ice cream social.

\*Hoedown- scheduled for Thurs, May 12. Bill's band to play, face painting, photo booth, Runza for food, square dancers. Booth for merchandise. This is our last Hoedown, as it will be combined with the carnival in the future.

\*Bylaws change- To include one SIT, one SAT and one administration personnel to the board committee in addition to President, Vice President, Secretary and Treasurer. Motion approved by Lindsay, 2nd Tanya.

\*VIPS room will move to east end 1st floor hallway closet. Moved planned for Friday, May 27 9am. All are welcome to help!

### **Suggested changes for next school year 2011-2012**

Due to changing budget needs and administrative input, many suggestions have been submitted. Further discussion needed during May planning meeting.

\*Science Fair will be teacher organized and run.

\*Cultural Fair will change to be a single assembly.

\*Hoedown and carnival will be combined, and the annual event held in the early fall. Wristbands will be offered for sale to gain attendance to the event.

\*Silent Auction will be a bi-annual event. The next scheduled is 2013.

\*Spirit Nights fundraising for specials only. Four spirit nights per year, with proceeds towards gym, art, computers and music. Motion approved by Lindsay and 2nd Wendy

\*Ice Cream Social will now include a raffle.

\*Newsletter to Go Green- online newsletter. Motion to evaluate free district newsletter program and Constant Contract to determine which one will be better for Bacon's needs. Motion approved by Julie, 2nd Lindsay.

\*Teacher Appreciation- continue monthly appreciation, but eliminate end of year luncheon.

\*Safety/Crosswalk- Teachers to staff crosswalk in am and pm.

\*Field Trips- PTA will offer to pay up to \$500 per grade level for school year for field trips. Monetary cap of \$3000 total. Motion approved Lindsay, 2nd Bryon.

\*School fundraising- Discussion to implement sale of Gold C book. Option to donate for Invest in a Child will be included. Combined fundraising of Invest in a Child and Gold C book a primary fundraising for school. Motion approved by Liz, 2nd Holly. Goal monetary amount to be determined at a later date.

Thanks for a great Bacon Bulldog Year! See you in the fall!

Bacon Elementary PTA Meeting Minutes , April 7, 2011

Attendance

Bryon Fessler	Lindsay Radcliff	Liz Longshore
Holly Hevelone	Tanya Henry	Jill Wood
Sarah Zacher	Julie Trone	Mrs. Williams

President- Lindsay

Grandparents Day- Need additional \$200 from ways and means to cover increased attendance (300 people).  
Motion to approve- Liz Longshore, 2nd Tanya Henry

Yearbook- Shelby

Need clarification to Bacon families that the custom pages go in the standard yearbook.

Vice President- Tanya

Hoedown- May 12th. Using last year's ideas.

Crossing Guard- PTA is not responsible to staff. Possibility to have teachers cover.

Gift Cards- Thank you gift for Margaret, Bill and Alan. Discussion on when and how to present the gifts. Mrs. Williams to check with Joe on when.

Loosing PTA room (VIP room)-

The VIP room will move to the closet at the east end hallway. Moving day is Friday, May 27 9am.

Treasurer- Sarah

Pizza Pals- not moving well, need to advertise again. 80 of the first 100 sold. Plan to sell at the Hoedown.

King Soopers Card- Proceeds of \$5 per card go to Bacon. Plan to sell at the Hoedown.

Field Trips- More money needed than expected. Need board meeting with principal to discuss budget. What PTA will cover and what the school will cover. Next board meeting April 28th. There is \$94 left over to cover the remaining costs of this year. There are 4 field trips left.

Science Fair 2012- Little Shop of Physics has been booked for February 2,2012  
Need coordinator for 2012, more teacher involvement.

Cultural Fair- April 25-28

Partnership- volunteer system changing 2012. Jill looking for a replacement to take over partnership.

It was discussed and approved that a member of the SIT (School Improvement Team) to be a board member and to change the bylaws to reflect as such. Motion to approve, Lindsay Radcliff and 2nd by Holly Hevelone. All PTA members present in agreement.

Ways and Means

5th grade to go to Fossil Ridge High School for musical. Asking for \$150. Motion to approve, Lindsay 2nd by Bryon

Mr. Crawford(gym) is asking \$400 for inflatables for field day. Also increasing money for field day account for 2012 to \$300. Motion to approve- Lindsay, 2nd by Tanya.

Janie Wald- Asking for \$63 to make graduation CDs for the 5th graders. Motion to approve, Liz 2nd by Lindsay

Spirit Nights- Holly

April 19 2-7pm Fine and Funky jewelry - proceeds go to gym for climbing rope mat.

May- Rollarland and Chuck E Cheese- proceeds to go to music room.

Next PTA meeting May 5th at 9:15am.

Bacon Elementary PTA Meeting March 3, 2011.

Attendance

Liz Longshore	Lindsay Radcliff	Tanya Henry	Debbie Wright
Holly Hevelone	Daphne Caravella	Katie Zapp	Roberta Menten
Jill Wood	Kari Barnum	Kim Sysum	
Wendi Cleverly	Susan Butters	Lisa Harter	

PTA board nominations and elections held for school year 2011-2012.

President- Lindsay Radcliff

Vice President- Tanya Henry

Treasurer- Erika Lake

Secretary- Sara Zacher

Nominations accepted and approved by all in attendance.

Mrs. Harter and Mrs. Williams will continue to be the teacher representatives for the next school year of 2011-2012.

Ways and Means

2nd Grade Mrs. Harter's classroom is asking for a microphone costing \$100. Discussion by the group and approved by Lindsay Radcliff, 2nd by Liz Longshore.

1st Grade, Mrs. Cropp is asking for \$200 to pay for field trip to Eagle Sports. Discussion by the group to reallocate unused field trip funds to cover cost. Approved by Lindsay Radcliff, 2nd by Tanya Henry.

2nd Grade asking for \$112 to cover 2nd bus to the field trip to the Fort Collins Museum. Discussion by the group to reallocate unused field trip funds to cover cost. Approved by Debbie Wright and 2nd by Susan Butters.

The field trip cost to the Butterfly Pavilion is available for the above bus requests. \$225 will be divided between the 2 bus requests for \$112 each. Any left over cost will come from the ways and means fund.

Future discussion is needed by the group to decide how to pay for future field trip cost during the 2011-2012 school year.

Secretary- Liz Longshore

Minutes for February meeting approved by Tanya Henry, 2nd by Lindsay Radcliff.

District Data Base- Jill Wood

There were 4 volunteers who exceeded 100 hrs of volunteer time.

Need volunteer to replace Jill for next year.

### Science Fair

Bacon Science fair scheduled for March 31 and family night April 1st. 80 projects have registered. Jill Wood to contact Little Shop of Physics for kick of next years science fair. 2012. Planning to use \$400 assembly money.  
Need volunteer to replace Liz for 2012 year.

### Artist in Residence- Julie Trone

Scheduled for April 22, author Mike Graph to speak on weather, nature books. Will cover the k-5grade spectrum.

### Reflections- Roberta Menten

11 submissions  
4 writers regional  
3 went to state  
1 went to national !!

### Book Fair- Roberta Menten

Scheduled for October 17-21 2012. Need volunteers!

### Lego Club- Julie Trone

2 parents have volunteered to run club for 2011-2012 year.  
4 parents have volunteered to run lego roboticts for 2011-2012 year. Robotics are open to 3-5 grades.  
Planning a meeting over spring break to coordinate 2012 year.  
Possibility to have Preston Middle School students to mentor Bacon robotics.

### Silent Auction- Debbie Wright

Income from 2011 auction- \$7758.15.  
Remaining items not bid on will be available through the Bacon website and the newsletter.  
Plan to have auction off site for 2012, auctioneers from this year are planning on participating for 2012 auction also.

### Membership

Plan 2012 to ask for membership year round. Need volunteer to take over for 2012.

Yearbook deadline for purchase is March 31st.

### Box Tops- Michelle

Total income for 2011 \$1180. March batch will go towards 2012 year.

Boo Hoo Breakfast- Kim Sysum volunteered to be the coordinator for 2012. Thanks Kim!!

### Grandparents Day -April 8th 1:30-3pm

Grandparent will shadow child, refreshments. Invites to go out next week.

Cultural Fair- Liz Longshore

April 25-29

Each grade level will learn about a different culture and have their own cultural day. A few CSU clubs are donating their time and talents to offer presentations, dances to our students.

Reading Challenge

Goal is 420,000 minutes ending on April 21. Weekly competitions, prizes awarded.

Plan to combine with school literacy night.

Need additional \$100 for reading challenge. Motion approved by Tanya Henry, 2nd by Lindsay Radcliff.

Hoedown- Holly Hevelone, Tanya Henry

Scheduled May 12. Need volunteers to help.

Using plan in place from 2010.

Bill Smith and band to perform, Runza offering hot dogs/hamburgers for sale.

Spirit Night- Holly Hevelone

March 8- Texas Roadhouse

April- Fine and Funky Jewelry

May- Chuck E Cheese, Rollarland

Proceeds for May go to Bacon Music program

Next meeting April 7th 9am.

Informational meeting about volunteering and committees.

Bacon Elementary School PTA meeting. February 3, 2011 9am.

### Attendance

Liz Longshore, Lindsay Radcliff, Bryon Fessler, Tanya Henry, Holly Hevelone, Daphne Caravella, Jill Wood, Kari Barnum, Jodi Greer, Wendi Cleverly

Silent Auction is scheduled for February, Bob Bacon is presenting.

Need volunteers for set up- see Lindsay or Tanya .

Need baked goods for the event. 9998=

### Budget

Pizza Pal Cards for Old Chicago are being offered for sale of \$12 each. The profit to Bacon PTA is \$5 per card. The option to buy will be sent home in next Friday's folder. The PTA will wait on ordering for the next sale until the results of this sale are evaluated.

There was discussion for the next school year's budget to replace invest in a child with the sale of Gold C Books or just reduce the amount requested for invest in a child. Final discussion with a decision to be made at the end of this school year.

King Soopers gift cards will be available for purchase at this school year's hoedown. As a debit card, the card will be purchased at \$5.00 and can be loaded by the purchaser for spending at King Soopers. 5% of the purchase price returns to Bacon PTA. The PTA needs to initially buy \$200 as a minimum order available to our Bacon family. The matter was discussed and approved by Bryan Fessler and second by Jodi Greer. The Bacon Website will also have a segment to list "Ways to Support Bacon"

### Teachers

There has been past discussion on how to include more teacher support for the PTA. There are now two teacher representatives that will be on the board beginning at the April meeting. Welcome Mrs. Harter and Mrs. Williams!!

Teacher appreciation is scheduled for the first week in May. Thanks Michelle for organizing this!

### Spirit Nights

Rollarland is scheduled for one evening in February and one in May.

Red Robin night brought in \$96.82 for Bacon.

There was discussion that on specific spirit nights, those proceeds would specifically benefit a group at Bacon Elementary such as PE, music, art, etc. Further discussion is needed.

The nominations for next years PTA board members are:

Lindsay Radcliff - president

Tanya Henry- Vice president

Sarah Zacher- Secretary

Erika Lake - treasurer

Final voting will be at the March meeting.

#### Yearbook.

Will be available for purchase online and the PTA members voted to have 20 books available for purchase at the school. Motion moved by Lindsay Radcliff and second by Liz Longshore. Approved by the PTA members present.

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Kari Barnum is the game manager for Bacon Elementary. Motion moved to purchase raffle license at \$25 introductory charge and \$100 for annual renewal. There are four quarterly reports due per year and will need a separate bank account for raffles. Motion to move by Tanya Henry and second by Bryon Fessler. Approved by the PTA members present.

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Reading Challenge is set for April. There will be a meeting next week for book ideas, weekly competitions. There was discussion to use merchandise items for prizes. Motion to move by Tanya Henry and second by Lindsay Radcliff. Approved by the PTA members present to use merchandise for prizes during the reading challenge.

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Science Fair is scheduled for the month of March. CSU Chemistry club is presenting at the kick off assembly.

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Cultural Fair is scheduled for the end of April. CSU culture clubs will be presenting during the school day instead of a family night.

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Due to low turn out and participation, there will be no more evening PTA meetings for this school year. Motion to change from night to day meetings moved by Lindsay Radcliff, second by Sarah Zacher and approved by the PTA members.

Next meeting is scheduled for March,9 9am.

Bacon Elementary School  
Minutes of the PTA, October 7,2010

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Call to order- The Bacon Elementary School PTA meeting was called to order by President Lindsay Radcliff

Attendance- Liz Longshore, Sarah Zacher, Lindsay Radcliff, Tanya Henry, Bryon Fessler, Sharon Fessler, Michelle Leberger, Jenny Taylor, Jill Manning, Jill Wood, Katie Zapp, Stephanie Cashman, Roberta Menten Dalton, Wendi Cleverly, Dubbi Wright, Daphne Caravella, Holly Hevelone, Tracey Gomolok, Jenny Heinze

Vice President report- Tanya Henry reports.

The fall carnival is scheduled for Friday, October 29th 6-8:30. There will be a cake walk in the cafeteria, a child friendly haunted cemetery tour in the art room and a costume contest. Cozolla's will be serving food- orders will be taken prior to the event. We still need volunteers to man the games.

Secretary report- Liz Longshore

Minutes from the September meeting were approved by Tanya Henry and seconded by Lindsay Radcliff.

Treasurer report- Sarah Zacher

Invest in a child has brought in \$4877.95 so far.

2 Ways and Means to discuss.

1- for 2nd grade- Time for Kids Magazine, cost \$439.03. PTA will give \$150 for the grade level and the rest needs to come from their grade budget.

2- for 3rd grade- Scholastic News Magazine, cost \$355.50. PTA will give \$150 for the grade level and the rest needs to come from their grade budget.

Approved by Holly Hevelone and seconded by Lindsay Radcliff.

Partnership - Jill Wood

Restated that all volunteers need to be registered with PSD.

November 10th- Vision and hearing screenings for students. Sign up for volunteering past around.

Lego Robotics club's first competition is scheduled for November.

Yearbook team is getting together to plan year.

Reminder to submit Safeway grocery receipts. So far we have collected \$65.

Directory - Sharon Fessler

Directories are complete and will be sent home in Friday folders this week.

Merchandise- Bryan Fessler

Discussed last month's proposal of introducing a long sleeve t-shirt and a different colored hoodie. As these are new items, we need an order of 36 items to process the first order. As we currently have less than the minimum order, it was proposed that PTA pay to cover the cost of the extra orders to meet the 36 item order and have extra on hand to sell at Bacon events. Motion was approved by Jodi Greer and seconded by Tonya Henry.

Invest in a Child- Holly Hevelone

Received \$4877.98 so far this year with our goal of \$8000. One more flyer to go out in the Friday folders and there was discussion to update and simplify the flyer.

Spirit Nights- Noodles on November 9th, Chick Fil A in December. Spooners has been cancelled.

Rollerland skate party is scheduled for October 13th 6:30-8:30. More information will be in this Friday folders.

Old Chicago Pizza cards- cost was \$100 paid by the PTA, with profit of \$500. All profit will go to the ways and means.

Traffic- Jill Wood

More cones are ordered and will be placed on Owen side street.

Need more volunteers.

Reminders of safety for the volunteers and the students.

Safety Week- Lindsay Radcliff

Safety week will be the week of Oct 18-22 and will review the safety drills of lockdown, tornado, fire during the school hours. Those students who review safety at home, will receive a safety button from the PTA. Information to be sent home in this weeks Friday folder.

Teacher Appreciation- Michelle Leeburger

"Croc" of food for November or December.

Need volunteers.

Silent Auction will be February 11th. Sign ups for helping will start in November.

Respectfully submitted,  
Liz Longshore  
PTA secretary.

Bacon Elementary School  
Minutes of the PTA , September 2, 2010

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Call to order - The Bacon Elementary School PTA meeting was called to order by Vice President Tanya Henry.

Attendance- Holly Hevelone, Liz Longshore, Stacey Kaupancy, Tanya Henry, Tifanie Meyer, Wendy Gorman, Lorraine Green, Denise Johnson, Wendi Cleaverly, Jodi Greer, Katie Zapp, Kim Parks, Natalie Davis, Tracey Gomolah, Laura Decatu, Staci Langford, Daphne Caravella, Bridgette Johnson, Jill Wood, Jenny Taylor, Sharon Fessler, Bryon Fessler, Sarah Zacher, Julie Trone.

Secretary (Liz Longshore) The minutes for the May 11,2010 were approved by Julie Trone and second by Wendy Cleaverly.

Treasurer (Sarah Zacher) Adjustments made to include \$100 for Lego Club. 2010 year budget reviewed and approved by Holly Hevelone and second by Jodi Greer.

Fundraising (Holly Hevelone) Invest in a child is underway. Flyers are being sent home in the Friday folders. Spirit nights were discussed. The next two are Spooners at the end of September and Noodles in November.

Merchandise (Bryon and Sharon Fessler) PTA spent \$2,195.97 on merchandise in Feb, March and May 2010. So far we have sold a total of 159 items for \$2,088. There was discussion on taking pre-sales orders for a long-sleeve t-shirt and a different color hoodie and when they should be offered. There was also discussion about selling a few stuffed animals, outfitting them with smaller size t-shirts, and either selling them or donating them to the silent auction. There has not yet been a decision made for either the long sleeve shirts, hoodie or the stuffed animal.

VIP report ( Jill Wood and Jodi Greer) Jill reminded everyone that all volunteers must be registered through the district. She also discussed open positions available for our Bacon activities. Jodi mentioned that the book fair will be starting soon and she will need many volunteers for setup, running the fair and take down.

Past Event - The ice cream social was a huge success despite the weather. Much merchandise was sold.

Upcoming Events- Book Fair is the week of October 4-8

Carnival October 29, includes a costume contest and cake walk

Staff appreciation- Need volunteers for donations to teachers.

Silent Auction- February 11th, live and a silent auction. Movie night for kids so parents can shop.

Giving Tree- Brainstorming about ideas as it is not linked with the book fair this year.

Fall Safety Week- October 3-9-- needs a coordinator.

Cultural Fair Week April 25-29 with family night on the 29th.

New Orientation Meeting/Volunteer meeting Sept 15th

Respectfully submitted,  
Liz Longshore, PTA Secretary

